

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE SOLUTIONS
ADMINISTRATOR'S MEMO SERIES

NOTICE 01-21

ISSUE DATE: 11/16/2001
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RE: ISSUANCE OF FINANCIAL
POLICY ON EMPLOYEE
BONUSES

To: W-2 AGENCY DIRECTORS

From: Eric Baker /s/
Division Administrator

The purpose of this memo is to issue the Department's Financial Policy on Employee Bonuses. This policy was developed after a survey of all W-2 agencies regarding the payment of employee bonuses, and after input from the W-2 Contract and Implementation (C&I) Committee as a whole and a sub-committee of C&I.

Appropriate use of state and federal funds is an extremely important issue to the Department, and your continued attention to this issue is appreciated.

If you have any questions about this memo or the attached policy, please contact:

REGIONAL OFFICE CONTACT: Area Administrators

Attachments